

## *Budget Schedule*

*To: Commissioners, Elected Officials, &  
Department Heads*  
*From: Christie Davis / Ron Cink*  
*Date: August 04, 2017*  
*Subject: FY 2018 Budget Deliberation Schedule*

June 2, 2017 Elected Official & Departmental reports distributed for calculation of FY 2018 baseline expenses. Meet with Finance Chairman on general budget direction. IE personnel issues, spending amounts with options and details.

June, 2017 Individual baseline expense meetings with Elected Official & Department Head staff, facilitated by Budget department with input of Finance Chairman.

June 30, 2017 All personnel change requests for FY18 due to Budget department (please include a revised organizational chart).

June 30, 2017 All miscellaneous appropriation requests due to Budget department.

July 7, 2017 Elected Official projected revenue and expense reports due to Budget department (Act 2007-488) Code of Alabama Section 11-8-3.

July 7, 2017 Department baseline expense reports due to Budget department.

July 14, 2017 \*Budget Deliberation – Foley Courthouse Big Hall Meeting Room 8:30am  
- Revenue Commissioner  
- Probate Judge  
- Sheriff  
- Coroner

# Baldwin County Commission

Ron Cink  
County Administrator /  
Budget Director

Phone: 580-2550  
Cell: 802-5700  
Email: RCink@BaldwinCountyAl.Gov

## *Budget Schedule – Continued*

July 21, 2017

- \*Budget Deliberation – Annex II Highway Conference Room in Robertsdale 8:30am
- Planning
- Parks
- Building Inspection
- BRATS
- Highway
- JDC

July 24, 2017

- \*Budget Deliberation – Foley Courthouse Big Hall Meeting Room 8:30am
- Solid Waste
- EMA
- CIS
- Council on Aging
- Insurance Presentation

August 4, 2017

- \*Budget Deliberation – Foley Courthouse Big Hall Meeting Room 8:30am
- Administration
- Commissioners
- Personnel
- Budget
- Finance
- Sales Tax
- Building Maintenance
- Legal
- Legislative Delegation
- Registrars

August 11, 2017

- \*Budget Deliberation – Bay Minette Administration Conference Room 8:30am
- District Attorney
- Health Department
- Archives
- Miscellaneous Appropriations (List is TBD)

# **Baldwin County Commission**

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## ***Budget Schedule – Continued***

August 18, 2017	*Budget Deliberation – Foley Courthouse Big Hall Meeting Room 8:30am - Final Review
August 21, 2017	*Budget Deliberation – Fairhope Courthouse Conference Room 8:30am - Final Review
September 19, 2017	Adopt FY 2018 Budget Resolution - County Commission Regular meeting

\* Open Meetings Act – Public Meeting Advertised – Court Reporter requested