

Baldwin County Commission

Ron Cink
County Administrator /
Budget Director

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Budget Schedule

*To: Commissioners, Elected Officials, &
Department Heads*
From: Christie Davis / Ron Cink
Date: May 01, 2017
Subject: FY 2018 Budget Deliberation Schedule

- June 2, 2017 Elected Official & Departmental reports distributed for calculation of FY 2018 baseline expenses. Meet with Finance Chairman on general budget direction. IE personnel issues, spending amounts with options and details.
- June, 2017 Individual baseline expense meetings with Elected Official & Department Head staff, facilitated by Budget department with input of Finance Chairman.
- June 30, 2017 All personnel change requests for FY18 due to Budget department (please include a revised organizational chart).
- June 30, 2017 All miscellaneous appropriation requests due to Budget department.
- July 7, 2017 Elected Official projected revenue and expense reports due to Budget department (Act 2007-488) Code of Alabama Section 11-8-3.
- July 7, 2017 Department baseline expense reports due to Budget department.
- July 14, 2017 *Budget Deliberation – Foley Courthouse Big Hall Meeting Room 8:30am
- Revenue Commissioner
- Probate Judge
- Sheriff
- Coroner

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Budget Schedule – Continued

July 21, 2017

- *Budget Deliberation – Annex II Highway
Conference Room in Robertsdale 8:30am
- Planning
- Parks
- Building Inspection
- BRATS
- Highway
- JDC

July 24, 2017

- *Budget Deliberation – Foley Courthouse Big Hall
Meeting Room 8:30am
- Solid Waste
- EMA
- CIS
- Council on Aging
- Insurance Presentation

August 4, 2017

- *Budget Deliberation – Foley Courthouse Big Hall
Meeting Room 8:30am
- Administration
- Commissioners
- Personnel
- Budget
- Finance
- Sales Tax
- Building Maintenance
- Legal
- Legislative Delegation
- Registrars

August 11, 2017

- *Budget Deliberation – Bay Minette Administration
Conference Room 8:30am
- District Attorney
- Health Department
- Archives
- Miscellaneous Appropriations (List is TBD)

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Budget Schedule – Continued

August 24, 2017

*Budget Deliberation – Foley Courthouse Big Hall
Meeting Room 8:30am - Final Review

August 25, 2017

*Budget Deliberation – Fairhope Courthouse
Conference Room 8:30am - Final Review

September 19, 2017

Adopt FY 2018 Budget Resolution - County
Commission Regular meeting

* Open Meetings Act – Public Meeting Advertised – Court Reporter requested