



BALDWIN COUNTY BUILDING DEPARTMENT

TERMS OF SERVICE: PERMIT APPLICATIONS and the ISSUANCE of PERMITS

- As the applicant, I hereby certify that I am either the property owner of record or I am an authorized agent of the property owner. I hereby certify that the proposed work is authorized by the property owner and that I have been authorized by the property owner to make this application as his/her authorized agent.
- I hereby certify that the information provided in this application and any accompanying documents are complete, correct, and accurate to the best of my knowledge. I understand that providing incomplete, incorrect, or inaccurate information may result in processing delays or in the revocation of a permit. I may view Permit Application checklists and FAQs online at <https://baldwincountyal.gov/departments/building-inspection/permit-information>.
- I understand that I will be notified via email if anything further is required for the processing of this application or when the application is approved for payment. Trade Permits may take 24-48 hours for review. All other applications may take up to 10 days for review once all required documents and information has been received. Staff will work to process all applications as quickly as possible in the order that they are received.
- I understand that no work shall begin until after the application is reviewed, approved, payment is made, and the permit application status is updated to "Issued".
- I understand all residential new construction requires engineered construction plans to be signed and stamped by an Alabama licensed architect OR engineer. (Exceptions: Detailed non-engineered construction plans may be accepted for small additions, alterations/repairs, accessory structures, storage buildings, pole barns, porches, decks, etc.). All non-residential, commercial, and multi-family construction requires construction plans to be signed and stamped by both an Alabama licensed architect AND engineer.
- I understand that if a permit (or permits) is issued based on this application, the construction and work must comply with the codes and ordinances adopted by the State of Alabama and the Baldwin County Commission, with the applicable provisions of the 2018 International Code Series, and in accordance with the approved plans. I understand I may access the County's adopted codes and ordinances online at <https://baldwincountyal.gov/departments/building-inspection/building-codes>. I understand that the violation of any codes or ordinances may result in the revocation of a permit.
- I understand that all provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any federal, state, or local law regulating construction or the performance of construction. The granting of this permit in no way purports to vest any right in the permittee to any Lands, Easements, Right-of-Ways, or other rights of any kind of nature held by any other party, private or public.
- I understand that these requirements will be inspected and enforced by the Baldwin County Building Department and failure to comply may result in the issuance of a "Stop Work Order" and/or other penalties until compliance is accomplished.
- I understand that it is the responsibility of the permit holder to notify the Building Department when the work is ready in order to schedule an inspection. I may review Inspection FAQs online at <https://baldwincountyal.gov/departments/building-inspection/inspection-information>.
- I understand per the 2018 International Building Code (IBC) and the 2018 International Residential Code (IRC), a permit is valid for 180 days from the issue date or 180 days from the date of the last inspection. If no inspections are performed within the previous 180 days, the permit will expire and become null and void. Any further work after the expiration date will be subject to the issuance of a "Stop Work Order". I may review permit extension and reactivation guidelines online at <https://baldwincountyal.gov/departments/building-inspection/permit-information>.
- I understand that permit fees are non-refundable. I may view the Fee Schedule online at <https://baldwincountyal.gov/docs/default-source/building-inspection/baldwin-county-building-department-fee-schedule.pdf>.
- I understand that these Terms of Service (TOS) are subject to change at any time without notice.