

Olde Time Days

2023 Guidelines

Event Location

Baldwin County Bicentennial Park

51233 State Highway 225
Stockton, AL 36579

1. Due to the limited vendor/exhibitor space, we encourage you to apply early.
2. Power spaces are limited – APPLY EARLY IF POWER IS REQUIRED. Applications are to be mailed/delivered to the Archives in Bay Minette no later than, Friday, September 15, 2023. Any applications after this date may or may not be accepted.
3. There is NO booth fee cost. All participants are responsible for providing their own tents, tables, chairs, etc.
4. Non-Food vendors will be chosen based on a combination of the following – a variety of items, quality, type, and number of applications submitted. Acceptance is subject to the approval of the Director of Archives and History. Any vendor who does not abide by the guidelines or displays inappropriate behavior can be removed from the event at any time.
5. Applications will be reviewed as they are received, and applicants will receive a response to their application as soon as possible. If your application is not accepted, you will receive written notice of the denial.
6. It is the vendor's responsibility to ensure compliance with the State of Alabama and Baldwin County business licensing requirements. Recent Changes: The State of Alabama now requires all entities, including, non-profits, to have the state and county business license whenever festivals are held during which products are sold to the public. The license fee is very reasonable, for more cost information please call the license inspector division or the probate judge at (251) 937-0260.
7. Each Vendor is responsible for taxes. All the pertinent forms will be included in the registration pack you will receive at check-in.
8. All vendors must remain set up for the entirety of the event. NO EXCEPTIONS. Failure to comply will result in a ban from the event. Vendor spaces are assigned on a first come first-serve basis.
9. All areas must be completely cleaned and cleared no later than 4:30 p.m. on the day of the event. All trash must be deposited in the onsite dumpsters before departure.
10. The Baldwin County Department of Archives and History will not be responsible in any way for loss or damage to the participant's property.
11. This is an outdoor event! Olde Time Days will not be rescheduled should inclement weather occur.
12. Booth spaces are 10 X 10 tents and pull-behind trailers are allowed but MUST BE CONFINED to the booth space(s). Tables, chairs, merchandise, etc. MUST BE CONFINED TO YOUR BOOTH SPACE! Failure to do so could result in removal from the event. Booth placement is at the discretion of the event organizer.
13. Only items listed on your application can be sold. Deviation from items listed on your application could result in the closing of your booth. Items NOT ALLOWED include Fireworks, silly string, firearms, alcohol for consumption, paint, water balloons, confetti, and any other items deemed dangerous or inappropriate by the Baldwin County Commission.

14. Please bring your extension cords (minimum 100 feet), as your power source may not be located right by your booth. If you are a non-power vendor and hook yourself to power, you will be unplugged and asked to leave the event.
15. This is a family-oriented event. Profanity, vulgar items, and/or action will not be tolerated. The Baldwin County Commission reserves the right to disallow the selling of disruptive, dangerous, damaging, etc. items. Anyone in violation of these restrictions will be escorted off the premises immediately.
16. Your vehicle will only be allowed inside of the event area during the assigned setup and breakdown times for insurance and liability reasons. Failure to comply will result in a fine by the Baldwin County Sheriff's Department for public endangerment.
17. All vendors will be given a parking pass to display on their dashboards.

SET-UP/BREAK-DOWN

Participants may begin setting up displays on **Friday, October 6, 2023**, beginning at 9:00 a.m. and ending at 3:00 p.m. Gates will open at 6:00 a.m. on Saturday, October 7, 2023. Set-up must be completed by 8:00 a.m. on the day of the event. All vendors are **REQUIRED** to check in with the Archives and History staff during set-up time to receive vendor packets.

Participants must be set-up and ready by 9:00 a.m. when the event opens. All additional vehicles (does not include food truck or approved vehicles attached to food units) must be parked outside of the event area before the event opens. No exceptions.

Break-down will begin at 3:00 p.m.

FOOD/DRINKS/BAKED GOODS

Absolutely no food, drink sales during the event unless you are registered as a food vendor and cleared by the event organizer. Vendors are not allowed to prepare food at home for sale at the festival **UNLESS** you can provide a cottage license. Please attach a copy of your license with your application. Failure to comply will result in a citation from the Baldwin County Health Department.

PLEASE COMPLETE THE FOLLOWING & RETURN TO BE REVIEWED:

- 1) Completed, signed Application/Agreement Form
Including full description of product and booth set-up