

## PROCEDURE WHEN:

### 1. No Autopsy or Toxicology –

Decedent is released to funeral home of family's choice. Death Certificate will be filled out by the funeral home, sent electronically to the Coroner's Office, signed, and sent electronically to the Baldwin County Health Department with Cause and Manner of Death listed.

### 2. No Autopsy, but Toxicology –

Specimen taken and the decedent is then released to funeral home of family's choice. Specimen is submitted to the Alabama Department of Forensic Sciences. The Death Certificate will be filled out by the funeral home, sent electronically to the Coroner's Office, signed, and sent electronically to the Baldwin County Health Department with cause and manner of death listed as Pending. Results for toxicology can take approximately 3 months. Once toxicology results are received the death certificate will be amended with cause and manner of death and sent to Vital Statistics in Montgomery. The amended death certificate will be available approximately 7-10 days after receipt.

### 3. Autopsy and Toxicology completed –

Procedures and samples completed by Alabama Department of Forensic Sciences. Decedent is then released to funeral home of family's choice. The Death Certificate will be filled out by the funeral home, sent electronically to the Coroner's Office, signed, and sent electronically to the Baldwin County Health Department with cause and manner of death listed as Pending. Results for Autopsy and Toxicology take approximately 3 months. Once results are received the death certificate will be amended with cause and manner of death and sent to Vital Statistics in Montgomery. The amended death certificate will be available approximately 7-10 days after receipt.



## BALDWIN COUNTY CORONER'S OFFICE

18126 County Road 54  
Post Office Box 2647  
Robertsdale, Alabama 36567  
Office: 251•970•4051

By law, the job of the Coroner is to investigate the circumstances of certain types of deaths in order to determine the cause of death and the manner of death. Cases which require a coroner's investigation are:

- Sudden, unexpected death when in apparent good health.
- Death of a person who is not under the recent care of a physician.
- Any violent death (homicide, suicide, accident).
- Any unusual or unexplained death.

## What do I do now?

A funeral home should be selected as soon as possible to handle the arrangements.

\*The legal next of kin should contact the Baldwin County Coroner's Office and advise which funeral home to release to.

## Where will my loved one be taken?

The body will be taken to the Baldwin County Morgue at the Baldwin County Coroner's Office in Robertsdale. We will coordinate with the funeral home the transportation of your loved one from our facility to theirs.

## Is viewing allowed at the Coroner's Office?

The Coroner's Office is not designed to handle visitations or viewings. Arrangements for viewing at the funeral home should be made with the funeral director.

## When will my loved one be released to the Funeral Home?

If an autopsy or medical records are not required the Coroner's Office may release directly to the funeral home. If an autopsy is required then the release will occur upon completion of the autopsy. In cases where additional investigation is required the body may be held longer.

## When will the Death Certificate be completed?

The Death Certificate may be completed as soon as it is sent to our office for signature from the funeral home. If medical records have been requested then the Death Certificate will not be signed until the Coroner receives, reviews, and determines the cause of death. If an autopsy has been requested then the Death Certificate will be completed once we receive the preliminary report on the autopsy.

## How do I obtain a copy of the Death Certificate?

Death Certificates are not issued by the Coroner's Office. You may request a copy from the funeral home when arrangements are made, or by visiting the Baldwin County Health Department.

Baldwin County Health Department  
22251 Palmer Street • Robertsdale, Alabama 36567

## How long until I receive the results from the autopsy?

If an autopsy was conducted, the results will be available approximately 3 months later. Copies of the autopsy report may be obtained by going to: <https://appengine.egov.com/apps/al/adfs/certifiedrequest>. Autopsy reports on cases under investigation are not public records and are not released to anyone other than law enforcement agencies.

