



Fields marked with an \* are required fields. Any required information not completed may delay the processing of your application.

**EMPLOYEE INFORMATION**

<input type="checkbox"/> DR. <input type="checkbox"/> MR. <input type="checkbox"/> MRS. <input type="checkbox"/> MS. <input type="checkbox"/> REV.	*HEALTH GROUP NUMBER _____	*HEALTH DIVISION NUMBER _____	*DENTAL GROUP NUMBER _____	*DENTAL DIVISION NUMBER _____
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*LAST NAME _____	*FIRST NAME _____
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MAIDEN/MIDDLE NAME _____	SUFFIX (JUNIOR, SENIOR) _____	*SOCIAL SECURITY NUMBER _____-_____-_____ _____
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\*HOME MAILING ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_

*CITY _____	*STATE ____	*ZIP ____
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*PRIMARY TELEPHONE NUMBER <input type="checkbox"/> HOME <input type="checkbox"/> WORK <input type="checkbox"/> CELL (____) _____	ALTERNATE TELEPHONE NUMBER <input type="checkbox"/> HOME <input type="checkbox"/> WORK <input type="checkbox"/> CELL (____) _____
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E-MAIL ADDRESS (Optional) \_\_\_\_\_

*GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	*DATE OF BIRTH (MM/DD/YYYY) ____/____/____	EMPLOYEE NUMBER _____
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<b>MARITAL STATUS</b> <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> WIDOWED	<b>*TYPE OF HEALTH COVERAGE SELECTED</b> <input type="checkbox"/> SINGLE <input type="checkbox"/> FAMILY <input type="checkbox"/> EMP +1	<b>*TYPE OF DENTAL COVERAGE SELECTED</b> <input type="checkbox"/> SINGLE <input type="checkbox"/> FAMILY <input type="checkbox"/> EMP +1
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**DEPENDENT INFORMATION LIST ALL DEPENDENTS ELIGIBLE UNDER THIS CONTRACT AND PROVIDE SOCIAL SECURITY NUMBERS.**

**NOTE:** The Social Security Number for the employee and all dependents must be provided in order for this application to be processed. By signing this application, you certify that all dependents are eligible for coverage under the terms of the Group Plan for which you are applying.

**DEPENDENT**

*LAST NAME _____	*FIRST NAME _____
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MAIDEN/MIDDLE NAME _____	SUFFIX (JUNIOR, SENIOR) _____	*SOCIAL SECURITY NUMBER _____-_____-_____ _____
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*RELATIONSHIP <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____	*GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	*DATE OF BIRTH (MM/DD/YYYY) ____/____/____
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**DEPENDENT**

*LAST NAME _____	*FIRST NAME _____
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MAIDEN/MIDDLE NAME _____	SUFFIX (JUNIOR, SENIOR) _____	*SOCIAL SECURITY NUMBER _____-_____-_____ _____
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*RELATIONSHIP <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____	*GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	*DATE OF BIRTH (MM/DD/YYYY) ____/____/____
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**DEPENDENT**

*LAST NAME _____	*FIRST NAME _____
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MAIDEN/MIDDLE NAME _____	SUFFIX (JUNIOR, SENIOR) _____	*SOCIAL SECURITY NUMBER _____-_____-_____ _____
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*RELATIONSHIP <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____	*GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	*DATE OF BIRTH (MM/DD/YYYY) ____/____/____
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**DEPENDENT**

*LAST NAME _____	*FIRST NAME _____
---------------------	----------------------

MAIDEN/MIDDLE NAME _____	SUFFIX (JUNIOR, SENIOR) _____	*SOCIAL SECURITY NUMBER _____-_____-_____ _____
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*RELATIONSHIP <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____	*GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	*DATE OF BIRTH (MM/DD/YYYY) ____/____/____
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**DEPENDENT**

*LAST NAME _____		*FIRST NAME _____	
MAIDEN/MIDDLE NAME _____		SUFFIX (JUNIOR, SENIOR) _____	*SOCIAL SECURITY NUMBER _____
*RELATIONSHIP <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____	*GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	*DATE OF BIRTH (MM/DD/YYYY) ____/____/____	

**DEPENDENT**

*LAST NAME _____		*FIRST NAME _____	
MAIDEN/MIDDLE NAME _____		SUFFIX (JUNIOR, SENIOR) _____	*SOCIAL SECURITY NUMBER _____
*RELATIONSHIP <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____	*GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	*DATE OF BIRTH (MM/DD/YYYY) ____/____/____	

If any dependent child above is over the applicable maximum age under your Group Plan and is incapacitated, please contact your Group Administrator to determine if coverage is available and/or obtain additional documents for completion.

**STUDENT EXTENSION CERTIFICATION:** If the Group Plan under which you are applying requires student certification, please list any dependent child applying for student extension.

NAME OF CHILD _____	NAME OF SCHOOL _____
NAME OF CHILD _____	NAME OF SCHOOL _____

**NATURE OF APPLICATION\***

<input type="checkbox"/> <b>NEW CONTRACT</b>	<input type="checkbox"/> <b>CANCEL CONTRACT</b> <input type="checkbox"/> Medical Coverage <input type="checkbox"/> Dental Coverage <input type="checkbox"/> Medical & Dental Coverage	<input type="checkbox"/> <b>CHANGE CONTRACT</b> <input type="checkbox"/> Name Change <input type="checkbox"/> Address Change <input type="checkbox"/> Type of Coverage Change	<input type="checkbox"/> <b>ADD DEPENDENT</b> <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> <b>REMOVE DEPENDENT</b> <input type="checkbox"/> Spouse <input type="checkbox"/> Child <b>REASON FOR REMOVAL</b> <input type="checkbox"/> Entry Into Military Service <input type="checkbox"/> Divorce <input type="checkbox"/> Death <input type="checkbox"/> Request
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**ENROLLMENT EVENT TYPE**

<input type="checkbox"/> Regular Enrollment <input type="checkbox"/> Marriage <input type="checkbox"/> Birth/Adoption <input type="checkbox"/> Loss of Coverage <input type="checkbox"/> Other _____	DATE EVENT OCCURRED (MM/DD/YYYY) ____/____/____
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**ELIGIBILITY: COORDINATION OF BENEFITS**

For coordination of benefits purposes, will any person to be insured be covered under another health and/or dental plan or policy at the time this policy becomes effective? If yes, please provide the information below. Use additional paper if necessary.

NAME OF CONTRACT HOLDER/DEPENDENT _____	EFFECTIVE DATE OF OTHER COVERAGE (MM/DD/YYYY) ____/____/____	
NAME OF INSURANCE COMPANY _____	EMPLOYER'S NAME _____	
POLICY, ID, CONTRACT OR CERTIFICATE NUMBER _____	GROUP NUMBER _____	TYPE COVERAGE <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> FAMILY

**TRANSFER COVERAGE**

A transfer of coverage occurs when you want to cancel one Blue Cross and Blue Shield of Alabama contract and enroll in another without a break in coverage. Please note that the transfer cannot occur prior to the date of employment. If you or your spouse are currently covered by a Blue Cross and Blue Shield of Alabama contract and wish to transfer to this group, please complete the information below.

CURRENT BLUE CROSS AND BLUE SHIELD OF ALABAMA CONTRACT NUMBER _____	_____
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**MEDICARE BENEFITS INFORMATION**

*LAST NAME _____		*FIRST NAME _____	
MAIDEN/MIDDLE NAME _____		SUFFIX (JUNIOR, SENIOR) _____	MEDICARE NUMBER _____
PART A <input type="radio"/>	EFFECTIVE DATE (MM/DD/YYYY) ____/____/____	PART B <input type="radio"/>	EFFECTIVE DATE (MM/DD/YYYY) ____/____/____
PART D <input type="radio"/>	EFFECTIVE DATE (MM/DD/YYYY) ____/____/____	PART D <input type="radio"/>	EFFECTIVE DATE (MM/DD/YYYY) ____/____/____

**TO BE COMPLETED BY EMPLOYEE**

- I waive my right to benefits and do not wish to enroll. Employer should maintain this record in employee's file.
- I am requesting cancellation of my existing benefits as checked above.
- I apply for the Group Health Benefits Certificate or Group Agreement for which I am eligible. My application is subject to the terms and conditions of the agreement between my Group (my employer or other organization through which I am applying for coverage) and you (Blue Cross and Blue Shield of Alabama). If you accept this application, you will send me an ID card. My Group's contract with you is made up of 1) my Group's application to you; 2) the Group Health Benefits Certificate or Group Agreement, and 3) any written amendments to the Certificate or Group Agreement. My contract with you is made up of these three items and this and any later application by me to you. My coverage will be through this contract. I name my Group as my Group agent or Remitting Agent. I ask my Group to pay you directly and I give my Group the right to deduct my part of your fees from my pay (if applicable). Everything I say in this application is true. I give up all rights to service if I have not told the complete truth everywhere in this application.

You may take back any monies paid for me or my family and pay no more if you find I did not tell the complete truth. I understand that any misrepresentation is fraud and will be pursued to the fullest extent allowed by law including all compensatory and punitive damages as well as costs and attorney's fees. Coverage will not begin until you accept this application in writing. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines, or confinement in prison, or any combination thereof.

If you do not accept my application, the only thing you have to do is return any fees I paid. You may pay providers directly for services to me. I ask that my doctor, hospital or anyone else gives my or my family's medical records to you. You may release those records to anyone necessary in order to administer the contract. This applies to anyone I have listed or added. This begins now and continues as long as you need to decide about this application and process any of our claims.

I will cooperate with you. If you need information about other health and/or dental policies I have, including payments by them, I will give it to you. If you need information to help you subrogate (substitute for me or a family member) or be reimbursed, I will give it to you.

I acknowledge by my signature that I have read and understand the important information printed on the back of this application.

**THE GROUP PLAN UNDER WHICH YOU ARE APPLYING FOR COVERAGE INCLUDES BINDING ARBITRATION. THIS MEANS ANY DISAGREEMENT OTHER THAN A CLAIM FOR BENEFITS UNDER SECTION 502(a) OF ERISA WILL BE SETTLED BY ARBITRATION – NOT A COURT. THE ARBITRATOR'S DECISION IS FINAL AND BINDING. AN ARBITRATOR IS AN INDEPENDENT, NEUTRAL PARTY WHO MAKES A DECISION AFTER LISTENING TO BOTH PARTIES. THIS DECISION CAN'T BE REVIEWED BY A COURT. THE ARBITRATOR ACTS AS JUDGE AND JURY. BY SIGNING BELOW YOU AGREE TO SETTLE ANY DISAGREEMENT BY ARBITRATION INSTEAD OF A COURT TRIAL.**

**AGREEMENT TO ARBITRATE – AFTER READING THIS, I AGREE TO THE ARBITRATION PROVISIONS IN THE GROUP PLAN.**

LAST NAME  _____	FIRST NAME  _____	
MAIDEN/MIDDLE NAME  _____	SUFFIX (JUNIOR, SENIOR)  _____	SOCIAL SECURITY NUMBER  ____-____-____

\*SIGNATURE OF EMPLOYEE  
  
\_\_\_\_\_

DATE SIGNED (MM/DD/YYYY)  ___/___/___	FULL-TIME EMPLOYMENT DATE (MM/DD/YYYY)  ___/___/___
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**TO BE COMPLETED BY EMPLOYER**

*EMPLOYER'S NAME <b>Baldwin County Commission</b>	*GROUP NUMBER <b>4 2 2 5 7</b>
EMPLOYER ADDRESS <b>312 Courthouse Sq, Ste 17 Bay Minette AL 36507</b>	EMPLOYER PHONE NUMBER <b>(2 5 1)- 9 3 7 - 0 3 3 7</b>
PRINTED GROUP ADMINISTRATOR NAME <b>Bo Bonner</b>	GROUP ADMINISTRATOR EXTENSION <b>X _____</b>
*GROUP ADMINISTRATOR'S SIGNATURE  _____	DATE SIGNED (MM/DD/YYYY)  ___/___/___

