

On this date, \_\_\_\_\_, I hereby appeal to the Personnel Board my:

\_\_\_\_\_ Dismissal

\_\_\_\_\_ Suspension

\_\_\_\_\_ Demotion

I, \_\_\_ admit the charge/charges brought against me.

\_\_\_ deny the charge/charges brought against me.

\_\_\_ Other \_\_\_\_\_

The disciplinary action taken against me should not become effective because of the following reasons:

\_\_\_\_\_ The action is too severe

\_\_\_\_\_ I am not guilty of the charges brought against me

\_\_\_\_\_ Other \_\_\_\_\_

The relief I seek is: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Department/Classification

\_\_\_\_\_  
Mailing Address (Home)

\_\_\_\_\_  
City, State, Zip Telephone

Please attach any previous discussions by supervisor or department head that relates to this request.